

BUNNINGS SUPPLIER REQUIREMENTS

Under Bunnings trading terms it is a mandatory condition that suppliers of timber and wood containing products comply with Bunnings timber policy benchmarks and complete the annual wood product survey attached.

- A 100% return rate is expected
- All fields must be completed in the survey
- Any non returns, missing or incomplete data, or other exceptions will be followed up by Bunnings
- Delays in providing information may impact on trading terms

IMPORTANT NOTES FOR COMPLETING THE ATTACHED SURVEY

STEP 1

- Use the "PRODUCT RISK MATRIX" to assign the Risk Ranking "H, M, L or VL" to your particular timber products.
- **It is vital that the correct risk ranking is identified** as this affects the level of verification that applies to your products (if in doubt contact Bunnings Compliance Team).

STEP 2

- Refer to the "ANNUAL BENCHMARK TABLE".
- Based on the product's "Risk ranking" determine the applicable 2008 benchmark.
- One of your company's authorised officers must sign the survey declaration to confirm your product's compliance with the 2008 benchmark.

STEP 3

- Complete the survey in full, and attach **completed action plan template for all "M" risk products only.**
- An authorised person must sign the survey declaration at the top of the form.
- Scan and Save the file as "your company name, Bunnings timber survey 2008. return the completed survey/action plan to sbloomfield@bunnings.com.au
- If unable to respond to the survey by the due date you must advise Simon on the above email.

"H" STATUS TROPICAL TIMBER SUPPLIER'S NOTE

- From December 31st 2008 all "H" status "whole wood" tropical timber products must achieve 3rd party "Verified Legal Origin".
- If in doubt contact Bunnings Compliance Team urgently on 08 93651781.

PLEASE RETURN SURVEY BY 30TH NOVEMBER 2008



2008 WOOD PRODUCT SURVEY

PRODUCT RISK MATRIX

| | | | ANNUAL SALES TO BUNNINGS OVER \$ 100k (INCLUDING SPECIAL ORDERS) | ANNUAL SALES TO BUNNINGS UNDER \$ 100k (INCLUDING SPECIAL ORDERS) |
|---|--------------------------------|---|--|---|
| UNKNOWN SPECIES AND / OR ORIGINS | HARDWOOD AND SOFTWOOD | 100 % TIMBER PRODUCTS AND MANUFACTURED PRODUCTS WITH SOME TIMBER COMPONENTS | VH (UNWANTED) | VH (UNWANTED) |
| IMPORTED TIMBER | HARDWOOD | # ALL RAMIN # ALL INDONESIAN MERBAU # MERANTI - SAWN AND MOULDINGS # ALL TIMBER FROM PNG, SOLOMON ISLANDS, MYANMAR | H | H |
| | | TROPICAL 100 % TIMBER (EXCLUDING # PRODUCTS) | H | M |
| | | NON-TROPICAL 100 % TIMBER (EXCLUDING # PRODUCTS) | M | L |
| | | MANUFACTURED PRODUCTS WITH SOME TIMBER COMPONENTS (EXCLUDING # PRODUCTS) | M | L |
| | SOFTWOOD & PLANTATION HARDWOOD | 100 % TIMBER PRODUCTS AND MANUFACTURED PRODUCTS WITH SOME TIMBER COMPONENTS | L | VL |
| AUSTRALIA / NZ | HARDWOOD AND SOFTWOOD | 100 % TIMBER PRODUCTS AND MANUFACTURED PRODUCTS WITH SOME TIMBER COMPONENTS | VL | VL |
| GENERAL | RECYCLED / WASTE | WHOLLY POST-CONSUMER RECYCLED PRODUCTS WASTE TIMBER WITH NO COMMERCIAL VALUE (e.g. SCRAP TIMBER) | VL | VL |
| | NOT INCLUDED | SAWDUST, BARK CHIPS, MULCH, BAMBOO, SEAGRASS, PACKING CRATES, PALLETS, POTTING SOIL | NOT INCLUDED IN TIMBER POLICY SURVEY NOT REQUIRED | |

Benchmarks by Risk Ranking

| YEAR ENDING | Stepwise Benchmarks by Risk Ranking | | | |
|-------------|---|--|---|--|
| | H | M | L | VL |
| 2010 | 3 rd Party Certification (CoC) Achieved.# Supply only 3 rd party Certified products | Policy Review of Supplier Requirements | | |
| 2009 | Progress toward 3 rd Party Certification (Eg. FSC) | Supply only Verified Legal or 3 rd Party Certified products # (Eg. FSC) | Policy Review of Supplier Requirements | Policy Review of Supplier Requirements |
| 2008 | Legal Verification achieved. | Provide copy of Action Plan to demonstrate Progress – Verified Legal or 3 rd Party Certified supply chains identified (Eg. FSC) | Declare known origins and existence of documentation* guaranteeing timber is from legal forest operations | Declare known origins |
| 2007 | Provide documented Action plan to achieve Verified Legal | Commit to develop an Action Plan to link to Verified Legal or 3 rd Party Certified supply chains (Eg. FSC) | Declare known origins and existence of documentation* guaranteeing timber is from legal forest operations | Declare known origins |
| 2006 | Commit to achieve Legal verification by 2008 Declare known origins and existence of documentation* guaranteeing timber is from legal forest operations | Declare known origins and existence of documentation* guaranteeing timber is from legal forest operations | Declare known origins and existence of documentation* guaranteeing timber is from legal forest operations | Declare known origins |

* Either official Government Agency Approval or 3rd Party Certification documents

3rd Party Certification (CoC) should as a minimum reside at the last point of export



BUNNINGS
2008 WOOD PRODUCT SURVEY
ACTION PLAN

Please complete one action plan for each 'M' risk product supply chain.

Product Description _____
Country of Origin _____
Species _____

Please circle relevant option being pursued for this supply chain.

For specific option put a tick in each box where that specific action has been completed or complete planned implementation date.

| 1 Remain with the Existing Source | 2 Shift to an alternate legal or potentially legal Source | 3 Alternative "L" or "VL" Risk Product | 4 Intention to delete the product before December 2008 |
|---|--|--|---|
| <input type="checkbox"/> Legal Framework selected i.e. SGS, TFT, FSC, MTCC, etc. Name _____ Date Engaged _____ <input type="checkbox"/> CoC Gap Analysis completed OR Planned completion date _____ <input type="checkbox"/> Mill Audit completed OR Planned completion date _____ <input type="checkbox"/> Forest Audit completed OR Planned completion date _____ <input type="checkbox"/> Certificate Obtained OR Planned completion date _____ | <input type="checkbox"/> Timeline to exit existing source Planned Date _____ <input type="checkbox"/> Identified other potential legal source Species _____ Origin _____ | <input type="checkbox"/> Timeline to exit existing source Planned Date _____ <input type="checkbox"/> Identified potential legal or 'L' risk source Species _____ Origin _____ | <input type="checkbox"/> Timeline to exit existing source Planned Date _____ <input type="checkbox"/> Buyer Notified Buyer _____ Date _____ |

Please make sure you have copies of any supporting documents that show the specific actions that have taken place.

Declaration

By signing below I agree to meet requirements of the policy for verified legal by December 2009. I also agree that all of the information supplied in this document is true and correct. Bunnings reserves the right to request supporting documents to verify any claims that are made within this survey.

Signed _____ Name _____ Position _____